



Inter-Departmental Memorandum

DATE: August 16, 2024
TO: Antoin Evans, Regional Asset Manager
FROM: Kenneth Pinnock, Jr., Deputy Executive Director
Director of Contracts, Procurement & Risk Management
SUBJECT: Public Bid Opening: Wednesday, August 14, 2024 @ 11:00 A.M.
Repair and Replacement of Andover Equipment, Technical Support and Training
'As Needed', For Various JCHA Developments, For A Period Of Two (2) Years,
With An Option For An Additional Two (2) Years

Please be advised that pursuant to the bid opening for the Repair of Andover, Input/Output Boards and Power Supplies 'As Needed' of August 14, 2024, less than three (3) bids were received. Historically, the JCHA has received only a sole bidder who responds for these services. As such, approval was sought and given by the Executive Director or his designee for this department to open on the first occasion, given the one (1) firm continuous response. Attached for your review is a copy of the recapitulation sheet and sole bidder's amount:

Table with 2 columns: NAME OF COMPANY, TECHNICIAN HOURLY RATE YR 1 & 2. Row 1: Jersey State Controls, \$180.00 M - F 7:00 am - 4:30 pm

Historically, the JCHA has been unable to attract competitive bidding for this service and past experience demonstrates little expectation of receiving any more bids.

PLEASE NOTE: The last public bid for this service was held on September 24, 2020, and Jersey State Controls was the recipient of a contract (#101442) at an hourly rate of \$140.00, in the amount not to exceed Thirty-Six Thousand Dollars (\$36,000.00), for a period of two (2) years with option for an additional two (2) years.

Invitations were published in local newspapers on July 23rd, and 24th, 2024; direct bid invitations were sent to one (1) company, who expressed interest in public bidding for this service. Of those, there were no Jersey City vendors. The JCHA sources for MBE's were notified, as well as the usual public works bidding journals (individual letters in Purchasing files).

Provided the above is satisfactory, this office presumes that the Department of Asset Management will forward a Resolution for Board action as appropriate.

If any further information is required, please do not hesitate to call.